

Finance and Resources Committee – 28th September 2011

In attendance

L Harrison – Leader of the Council and Chair of Finance and Resources Committee

Mrs M Wright - Deputy Leader of the Council and Vice Chair of Finance and Resources Committee

Mrs P Evans – Town Mayor – (*apologies for non-attendance*)

Mrs M Burkinshaw – Chair of Local Agenda 21 Committee

Mrs J Cole - Chair of Recreation Committee (*apologies for non-attendance*)

MJW Cole – Chair of Environment and Planning Committee (*apologies for non-attendance*)

RS Henfrey – Vice Chair of Environment and Planning Committee

JA Taylor Vice Chair of Recreation Committee

67 Apologies for Absence

Resolved that apologies for absence as detailed above be approved:-

68 Minutes

Resolved that the minutes of the meeting, held on 6th July 2011 as detailed in Minute Book No 2 (2011/2012) and approved and adopted at the meeting of the Town Council on 27th July 2011 be received, approved and signed as a correct record.

69 Code of Conduct – Members' Interests

No interests were declared under the Code of Conduct for Parish and Town Councils 2007.

70 Major Projects - Moorthorpe Railway Station - Lettings

Further to Minute 66(21st September 2011) the Town Clerk & Responsible Financial Officer reported on the negotiations with the sole respondent to the invitation to submit an expression of interest to wishing to operate the refreshment/travel facility and also provide a facilities management service relating to security and cleaning.

Resolved: That the report of the Town Clerk & Responsible Financial Officer be received and approved and that subject to legal agreement the terms be approved and implemented for an initial period of one year on completion of which the agreement will be subject to review.

Note

Councillor D Mothershaw who attended the meeting by invitation declared a prejudicial interest in all matters relating to the restoration of Moorthorpe Station

71 Publicity, Web Site and E Mail Address

The Town Clerk & Responsible Financial Officer reported on

- Arrangements to provide 4 newsletters per annum in accordance with the requirements to achieve Quality Status
- The need to have an available web site that is capable of being maintained up to date at all time
- The need to determine an email address which is both shorter and more easily understood

The Town Clerk & Responsible Financial Officer further reported on

- Negotiations with the organisers of Dearne Village Monthly who are to produce a South Elmsall, South Kirkby and Upton Magazine covering some 20000 households
- The possibility of developing a website in house
- Recommendations to use townclerk@skmtc.org as the revised e-mail address.

Resolved: That the report of the Town Clerk & Responsible Financial Officer be received and recommendations approved.

72 Future of the Markets,

Further to Minute 45 (6th July 2011) the Chairman and the Town Clerk and Responsible Financial Officer reported on further negotiations with the Leader and Deputy Leader of the City of Wakefield MDC to Ensure the continued provision of a market in South Elmsall. It was further reported that the preferred options was to seek an extension of the joint agreement currently in force for the burial services

Resolved: That the report of the Chairman and the Town Clerk & Responsible Financial Officer be received and actions confirmed.

73 External Audit – 2010/2011,

The Town Clerk and Responsible Financial Officer reported that the External Auditor's certificate was now awaited.

Resolved: That the report of the Town Clerk & Responsible Financial Officer be received.

74 Financing – Major Projects - 2011/2012

The Town Clerk and Responsible Financial Officer reported that in accordance with the budget strategy approved for 2011/2012 the capital spend for the renovation of Burntwood School and the fitting out and supply of services to the Moorthorpe Railway Station project required long term financing

Resolved: That the report of the Town Clerk & Responsible Financial Officer be received and that approval be sought from the Secretary of State for a loan sanction of £90000 to be financed over 40 years .

75 Andrew Firth – Finance Assistant

The Town Clerk and Responsible Financial Officer reported that having regard to the increasing workload of the Town Council additional resources were required to maintain the council's financial records and provide information technology support.

Resolved: That the report of the Town Clerk & Responsible Financial Officer be received and Andrew Firth, Finance Assistant, currently contracted for 24 hours per week be given a full time contract effective from 1st October 2011